







#### **PROPERTY CONDITION REPORT**

Address of Property:					•••••	
Inspection Date:						
Type of visit:	Reactive	Tenant move out	New Business	Buy To Let	Buy To Flip	НМО
Market rent:						
EPC Rating:		Minimum E Rating	or Above			

## **Tenant Move Out - information from the final move out**

Spe	cifics	Items that require noting
1)	☐ Deposit amount	£
2)	☐ Cost of damages caused by tenant(s)	£
3)	☐ You have read the damages caused by tenant(s)	

## **Utilities**

Service	Pre Pay Meter (Y/N)	Does a KEY or CARD need ordered? (Y/N)	Is there any debt on the meter? (Y/N) and state amount	Meter Box DAMAGED / NEEDS REPLACED/
Electricity				
Gas				
Water				









K	e	V	S
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	YES	N/A	
External Fob/Key/Code			
Front:			
Side:			
Back:			
Patio Doors:			
Window(s):			
Conservatory:			
Shed:			
Post Box:			
Garage:			
Gate Locks:			
			sets
Do any of the exterior locks need changed?			
	_		the tenant was not at the move out appointment, the ock change- PLEASE ORGANISE IMMEDIATELY.
Specifics			Items that require noting
<ul> <li>4)</li></ul>			









**Entrance/Hallway** 

Specifics	Items that require noting
Exterior Door	
6) Inspect all locks and check functioning correctly	
7) Inspect handles, doorknobs, door knocker and	
letter box	
8) Inspect door number (only needed on a new door)	
9) Inspect door frame condition	
10) Inspect step condition both external and internal	
11) Inspect weather bar	
12) Inspect all glass work	
Interior Door	
13)   Ensure door opens and closes correctly	
14) 🗌 Inspect door condition	
15) Inspect door frame condition	
16) Inspect door frame hinges	
17) Inspect handles(s) (all screws present & no paint)	
18) 🗌 Is a door stop required	
19) 🗌 Inspect door bar	
Ceiling	
20) Ensure surface is in an acceptable condition	
21) Ensure paintwork is in an acceptable condition	
22) Inspect coving	
Light Fittings	
23) Inspect light fittings	
Light Switch	
24) Ensure light switches operate correctly  Electrical Sockets	
25) Inspect sockets	
· <u> </u>	
26) Inspect telephone/aerial jack points	
(if redundant recommend to remove) Walls	
27) Ensure all surfaces are in acceptable condition	
28) Ensure paintwork is in an acceptable condition	
29) Ensure air vents are unblocked	
30) Any signs of wet patches	
Windows/Patio Doors	
31) Ensure window locks are secure and operate	
correctly	
32)  Check for draughts	
33) Ensure blinds work and are worth keeping	
34) Ensure curtains work and are worth keeping	
Window Sills	
35) Inspect condition of reveals and sills	









Cupboard/ Wardrobes	
36)   Ensure doors open and close correctly	
37) 🗌 Inspect door condition	
38)  Inspect door frame condition	
39) Inspect door frame hinges	
40) Inspect handles(s) (all screws present & no paint)	
41) Inspect ceiling	
42) Inspect walls	
43) 🗌 Inspect floor	
44) Inspect shelves, hanging rail	
45)	
Skirting	
46) Inspect paint work	
Flooring	
47) Inspect all floor coverings and installation and	
condition	
48) Hard tread matting for the entrance	
49)   Laminate beading present and secure	
Heating	
50) Inspect radiators to make sure they are secure to	
the wall and not leaking	
51) TRV's present	

**Living Room** 

Specifics	Items that require noting
Exterior Door	
52) Inspect all locks and check functioning correctly	
(full set of working keys)	
53) Inspect handles, doorknobs, door knocker and	
letter box	
54) Inspect door number (only needed on a new door)	
55) Inspect door frame condition	
56) 🗌 Inspect step condition both external and internal	
57) Inspect weather bar	
58) Inspect all glass work	
Interior Door	
59)   Ensure door opens and closes correctly	
60) Inspect door condition	
61) Inspect door frame condition	
62) Inspect door frame hinges	
63) Inspect handles(s) (all screws present & no paint)	
64) 🗌 Is a door stop required	
65) Inspect door bar	









Coiling	
Ceiling	
66) L Ensure surface is in an acceptable condition	
67) Ensure paintwork is in an acceptable condition	
68) Inspect coving	
Light Fittings	
69) Inspect light fittings	
Light Switch	
70) Ensure light switches operate correctly	
Electrical Sockets	
71) Inspect sockets	
72) Inspect telephone/aerial jack points	
(if redundant recommend to remove)	
Walls	
73) Ensure all surfaces are in acceptable condition	
74) Ensure paintwork is in an acceptable condition	
75) Would the room benefit from a feature colour?	
76) Ensure air vents are unblocked	
77) Any signs of wet patches	
Windows/Patio Doors	
'	
78) Ensure window locks are secure and operate	
correctly	
79) Check for draughts	
80) Ensure blinds work and are worth keeping	
81) Ensure curtains work and are worth keeping	
Window Sills	
82) Inspect condition of reveals and sills	
Cupboard/ Wardrobes	
83)  Ensure doors open and close correctly	
84) Inspect door condition	
85) Inspect door frame condition	
86) Inspect door frame hinges	
87) Inspect handles(s) (all screws present & no paint)	
88)  Inspect ceiling	
89) Inspect walls	
90)  Inspect floor	
91) Inspect shelves, hanging rail	
92) Ensure it is clear of rubbish	
Skirting	
93) Inspect paint work	
Flooring	
94) Inspect all floor coverings and installation and	
condition	
95) Hard tread matting for the entrance	
96) Laminate beading present and secure	
Heating	
97) Inspect radiators to make sure they are secure to	









	the wall and not leaking	
98)	☐ TRV`s present	
99)	☐ Inspect fire and fire surround	

Dining Room	
Specifics	Items that require noting
Exterior Door	
100) Inspect all locks and check functioning correctly	
101) Inspect handles, doorknobs	
102) Inspect door frame condition	
103) Inspect step condition both external and internal	
104) Inspect weather bar	
105) Inspect all glass work	
Interior Door	
106)  Ensure door opens and closes correctly	
107) Inspect door condition	
108) Inspect door frame condition	
109) Inspect door frame hinges	
110) Inspect handles(s) (all screws present & no paint)	
111) Is a door stop required	
112) Inspect door bar	
Ceiling	
113)  Ensure surface is in an acceptable condition	
114)  Ensure paintwork is in an acceptable condition	
115) Inspect coving	
Light Fittings	
116) Inspect light fittings	
Light Switch	
117) Ensure light switches operate correctly	
Electrical Sockets	
118) Inspect sockets	
119) Inspect telephone/aerial jack points	
(if redundant recommend to remove)	
Walls	
120) Ensure all surfaces are in acceptable condition	
121) Ensure paintwork is in an acceptable condition	
122) Ensure air vents are unblocked	
123) Any signs of wet patches	
Windows/Patio Doors	
124)  Ensure window locks are secure and operate	
correctly	
125) Check for draughts	
126) Ensure blinds work and are worth keeping	
127)  Ensure curtains work and are worth keeping	









Window Sills	
128) Inspect condition of reveals and sills	
Cupboard/ Wardrobes	
129)  Ensure doors open and close correctly	
130) 🗌 Inspect door condition	
131) Inspect door frame condition	
132) Inspect door frame hinges	
133) Inspect handles(s) (all screws present & no paint)	
134) Inspect ceiling	
135) Inspect walls	
136) 🗌 Inspect floor	
137) Inspect shelves, hanging rail	
138)  Ensure it is clear of rubbish	
Skirting	
139) Inspect paint work	
Flooring	
140) Inspect all floor coverings and installation and	
condition	
141) Laminate beading present and secure	
Heating	
142) Inspect radiators to make sure they are secure to	
the wall and not leaking	
143) Check TRV`s	
144) Inspect fire and fire surround	

## Kitchen

Specifics	Items that require noting
Exterior Door	
145) Inspect all locks and check functioning correctly	
(full set of working keys)	
146) Inspect handles, doorknobs	
147) Inspect door frame condition	
148) Inspect step condition both external and internal	
149) Inspect weather bar	
150) Inspect all glass work	
Interior Door	
151)  Ensure door opens and closes correctly	
152) Inspect door condition	
153) Inspect door frame condition	
154) Inspect door frame hinges	
155) Inspect handles(s) (all screws present & no paint)	
156) 🗌 Is a door stop required	
157) 🗌 Inspect door bar	
Ceiling	
158)  Ensure surface is in an acceptable condition	









159)   Ensure paintwork is in an acceptable condition	
160) Inspect coving	
Light Fittings	
161) Inspect light fittings	
162) Inspect extractor fan	
Light Switch	
163)  Ensure light switches operate correctly	
Electrical Sockets	
164) Inspect sockets	
165) Inspect telephone/aerial jack points	
(if redundant recommend to remove)	
Walls	
166)  Ensure all surfaces are in acceptable condition	
167)  Ensure paintwork is in an acceptable condition	
168)  Ensure air vents are unblocked	
169) Any signs of wet patches	
Windows	
170)  Ensure window locks are secure and operate	
correctly	
171) Check for draughts	
172) Ensure blinds work and are worth keeping	
173)  Ensure curtains work and are worth keeping	
Window Sills	
174) Inspect condition of reveals and sills	
Cupboard/ Wardrobes	
175) Ensure doors open and close correctly	
176) Inspect door condition	
177) Inspect door frame condition	
178) Inspect door frame hinges	
179) Inspect handles(s) (all screws present & no paint)	
180)  Inspect ceiling	
181) Inspect walls	
182)  Inspect floor	
183) Inspect shelves, hanging rail	
184)  Ensure it is clear of rubbish	
Skirting	
185)  Inspect paint work	
Flooring	
186)  Inspect all floor coverings and installation and	
condition	
187) Laminate beading present and secure	
Heating	
188)  Inspect radiators to make sure they are secure to	
the wall and not leaking	
189) TRV's present	
Kitchen Specifics	









190) 🗌 Inspect Cooker hood	
(lights work, extraction works)	
191) Inspect Hob top	
(hotplates or burners working and is clean)	
192) Inspect Integrated oven	
(oven and grill working, racks are present, controls and	
is clean)	
193) Inspect cooker point (gas or electric)	
194) 🔲 Inspect kitchen fronts, handles, doorknobs and	
other trim	
195) 🔲 Inspect inside cupboards and check shelving and	
backs are present	
196) Inspect worktops and all end caps are present	
197) Confirm the worktops are sealed against the tiles	
(specifically around the sink)	
198) Inspect sink and taps	
199) Inspect draining board	
200) Inspect trap to make sure it is not leaking	
201) Inspect sink base unit	
202) Inspect plumbing for washing machine	
203) Inspect kick boards	
204) Inspect Integrated Appliances	
(pull out draws, shelving, lights and cleanliness)	
205) Inspect fridge/freezer point	

Stairs/Landing-sizes.....

Specifics	Items that require noting
Banister	
206) Confirm banister is secure and all spindles are	
there	
Hand Rail	
207) Ensure hand rail is securely fitted to wall	
Loft Hatch	
208) Inspect hatch is in acceptable condition	
Ceiling	
209)  Ensure surface is in an acceptable condition	
210)  Ensure paintwork is in an acceptable condition	
211) Inspect coving	
Light Fittings	
212) Inspect light fittings	
Light Switch	
213) Ensure light switches operate correctly	
Electrical Sockets	
214) Inspect sockets	
215) Inspect telephone/aerial jack points	
(if redundant recommend to remove)	









Walls	
216)  Ensure all surfaces are in acceptable condition	
217)  Ensure paintwork is in an acceptable condition	
218) Any signs of wet patches	
Windows	
219)   Ensure window locks are secure and operate	
correctly	
220) Check for draughts	
221)  Ensure blinds work and are worth keeping	
222)  Ensure curtains work and are worth keeping	
Window Sills	
223) Inspect condition of reveals and sills	
Cupboard	
224)  Ensure doors open and close correctly	
225) Inspect door condition	
226) Inspect door frame condition	
227) Inspect door frame hinges	
228) Inspect handles(s) (all screws present & no paint)	
229) Inspect ceiling	
230) Inspect walls	
231) Inspect floor	
232) Inspect shelves, hanging rail	
233) Ensure it is clear of rubbish	
Skirting	
234) Inspect paint work	
Flooring	
235) Inspect all floor coverings and installation and	
condition	
236) Laminate beading present and secure	
Heating	
237) 🔲 Inspect radiators to make sure they are secure to	
the wall and not leaking	
238) TRV's present	









Bedroom 1 (Master)

Specifics	Items that require noting
Interior Door	
239)  Ensure door opens and closes correctly	
240) Inspect door condition	
241) Inspect door frame condition	
242) Inspect door frame hinges	
243) Inspect handles(s) (all screws present & no paint)	
244) 🔲 Is a door stop required	
245) Inspect door bar	
Ceiling	
246)  Ensure surface is in an acceptable condition	
247)  Ensure paintwork is in an acceptable condition	
248) Inspect coving	
Light Fittings	
249) Inspect light fittings	
Light Switch	
250)  Ensure light switches operate correctly	
Electrical Sockets	
251) Inspect sockets	
252) 🔲 Inspect telephone/aerial jack points	
(if redundant recommend to remove)	
Walls	
253) Ensure all surfaces are in acceptable condition	
254) Ensure paintwork is in an acceptable condition	
255) Would the room benefit from a feature colour?	
256) Ensure air vents are unblocked	
257) Any signs of wet patches	
Windows	
258) Ensure window locks are secure and operate correctly	
259) Check for draughts	
260) Ensure blinds work and are worth keeping	
261) Ensure curtains work and are worth keeping	
Window Sills	
262) Inspect condition of reveals and sills	
Cupboard/ Wardrobes	
263) Ensure doors open and close correctly	
264) Inspect door condition	
265) Inspect door frame condition	
266) Inspect door frame hinges	
267) Inspect handles(s) (all screws present & no paint)	
268) Inspect ceiling	
269) Inspect walls	
270) Inspect floor	
271) Inspect shelves, hanging rail	
272) Ensure it is clear of rubbish	









Skirting	
273) Inspect paint work	
Flooring	
274) Inspect all floor coverings and installation and	
condition	
275) Laminate beading present and secure	
Heating	
276) Inspect radiators to make sure they are secure to the	
wall and not leaking	
277) TRV's present	

Bedroom 2	
Specifics	Items that require noting
Interior Door	
278)  Ensure door opens and closes correctly	
279) Inspect door condition	
280) Inspect door frame condition	
281) Inspect door frame hinges	
282) Inspect handles(s) (all screws present & no paint)	
283) Is a door stop required	
284) Inspect door bar	
Ceiling	
285) Ensure surface is in an acceptable condition	
286) Ensure paintwork is in an acceptable condition	
287) Inspect coving	
Light Fittings	
288) Inspect light fittings	
Light Switch	
289) Ensure light switches operate correctly	
Electrical Sockets	
290) Inspect sockets	
291) Inspect telephone/aerial jack points	
(if redundant recommend to remove)	
Walls	
292) Ensure all surfaces are in acceptable condition	
293) Ensure paintwork is in an acceptable condition	
294) Any signs of wet patches	
Windows	
295) Ensure window locks are secure and operate correctly	
296) Check for draughts	
297) Ensure blinds work and are worth keeping	
298) Ensure curtains work and are worth keeping	
Window Sills	
299) Inspect condition of reveals and sills	
Cupboard/ Wardrobes	
300) Ensure doors open and close correctly	









301) Inspect door condition	
302) Inspect door frame condition	
303) Inspect door frame hinges	
304) Inspect handles(s) (all screws present & no paint)	
305) Inspect ceiling	
306) Inspect walls	
307) Inspect floor	
308) Inspect shelves, hanging rail	
309)  Ensure it is clear of rubbish	
Skirting	
310) Inspect paint work	
Flooring	
311) Inspect all floor coverings and installation and	
condition	
312) Laminate beading present and secure	
Heating	
313) $\square$ Inspect radiators to make sure they are secure to the	
wall and not leaking	
314) TRV`s present	

#### **Bedroom 3**

Deuroom 5	
Specifics	Items that require noting
Interior Door	
315)  Ensure door opens and closes correctly	
316) 🗌 Inspect door condition	
317) Inspect door frame condition	
318) Inspect door frame hinges	
319) Inspect handles(s) (all screws present & no paint)	
320) 🗌 Is a door stop required	
321) Inspect door bar	
Ceiling	
322)  Ensure surface is in an acceptable condition	
323)  Ensure paintwork is in an acceptable condition	
324) Inspect coving	
Light Fittings	
325) Inspect light fittings	
Light Switch	
326) Ensure light switches operate correctly	
Electrical Sockets	
327) Inspect sockets	
328) Inspect telephone/aerial jack points	
(if redundant recommend to remove)	
Walls	
329) Ensure all surfaces are in acceptable condition	
330) Ensure paintwork is in an acceptable condition	









331)  Any signs of wet patches	
Windows	
332)  Ensure window locks are secure and operate correctly	
333) Check for draughts	
334)  Ensure blinds work and are worth keeping	
335)  Ensure curtains work and are worth keeping	
Window Sills	
336) Inspect condition of reveals and sills	
Cupboard/ Wardrobes	
337)  Ensure doors open and close correctly	
338) Inspect door condition	
339) Inspect door frame condition	
340) Inspect door frame hinges	
341) Inspect handles(s) (all screws present & no paint)	
342) Inspect ceiling	
343) Inspect walls	
344) Inspect floor	
345) Inspect shelves, hanging rail	
346) Ensure it is clear of rubbish	
Skirting	
347) Inspect paint work	
Flooring	
348) 🔲 Inspect all floor coverings and installation and	
condition	
349) Laminate beading present and secure	
Heating	
350) 🔲 Inspect radiators to make sure they are secure to the	
wall and not leaking	
351) TRV's present	









#### **Bedroom 4**

Specifics	Items that require noting
Interior Door	
352) Ensure door opens and closes correctly	
353) Inspect door condition	
354) Inspect door frame condition	
355) Inspect door frame hinges	
356) Inspect handles(s) (all screws present & no paint)	
357) ☐ Is a door stop required	
358) Inspect door bar	
Ceiling	
359) Ensure surface is in an acceptable condition	
360) Ensure paintwork is in an acceptable condition	
361) ☐ Inspect coving	
Light Fittings	
362) ☐ Inspect light fittings	
Light Switch	
363) Ensure light switches operate correctly	
Electrical Sockets	
364) ☐ Inspect sockets	
365) ☐ Inspect telephone/aerial jack points	
(if redundant recommend to remove)	
Walls	
366) ☐ Ensure all surfaces are in acceptable condition	
367) Ensure paintwork is in an acceptable condition	
368) ☐ Any signs of wet patches	
Windows	
369)  Ensure window locks are secure and operate correctly	
370) Check for draughts	
371) Ensure blinds work and are worth keeping	
372) Ensure curtains work and are worth keeping	
Window Sills	
373) Inspect condition of reveals and sills	
Cupboard/ Wardrobes	
374) Ensure doors open and close correctly	
375) Inspect door condition	
376) Inspect door frame condition	
377) Inspect door frame hinges	
378) Inspect handles(s) (all screws present & no paint)	
379) ☐ Inspect ceiling	
380) Inspect walls	
381) Inspect floor	
382) Inspect shelves, hanging rail	
383) Ensure it is clear of rubbish	
Skirting	
384)  Inspect paint work	









el ·	
Flooring	
385) 🗌 Inspect all floor coverings and installation and	
condition	
386) Laminate beading present and secure	
Heating	
387) 🔲 Inspect radiators to make sure they are secure to the	
wall and not leaking	
388) 🗌 TRV's present	

En Suite	
Specifics	Items that require noting
Interior Door	
389)  Ensure door opens and closes correctly	
390) Inspect door condition	
391) Inspect door frame condition	
392) Inspect door frame hinges	
393) Inspect handles(s) (all screws present & no paint) &	
lock present	
394) ☐ Is a door stop required	
395) Inspect door bar	
Ceiling	
396) Ensure surface is in an acceptable condition	
397) Ensure paintwork is in an acceptable condition	
398) Inspect coving	
399) 🗌 Is a plastic ceiling needed?	
Light Fittings	
400) Inspect light fittings	
401) Inspect extractor fan (defiantly needed if no window)	
(does it come on when you turn the light on)	
Light Switch	
402) Ensure light switches operate correctly (external)	
403) Ensure pull cord operates correctly and inspect	
condition (internal)	
Walls	
404) Ensure all surfaces are in acceptable condition	
405) Ensure paintwork is in an acceptable condition	
406) Any signs of wet patches	
Splash Backs/Tiles	
407) Ensure tile surfaces are in an acceptable condition and	
are sealed against surfaces they meet Windows	
408) Ensure window locks are secure and operate correctly	
409) Check for draughts	
410) Ensure blinds work and are worth keeping	
411) Ensure curtains work and are worth keeping	









Window Sills	
412) Inspect condition of reveals and sills	
Cupboard	
413) Ensure doors open and close correctly	
414) Inspect door condition	
415) Inspect door frame condition	
416) Inspect door frame hinges	
417) Inspect handles(s) (all screws present & no paint)	
418) Inspect ceiling	
419) Inspect walls	
420) Inspect floor	
421) Inspect shelves, hanging rail	
422)  Ensure it is clear of rubbish	
Skirting	
423) Inspect paint work	
424) Does any of the pipe work need boxing in or inspect	
current boxing in	
Flooring	
425) Inspect all floor coverings and installation and	
condition	
426) Laminate beading present and secure	
427) Inspect to confirm it is sealed around the edges &	
where it meets the bath panel.	
Heating	
428)  Inspect radiators to make sure they are secure to the	
wall and not leaking	
429) TRV's present	
430) Inspect towel rail	
WC	
431) Inspect toilet installation (screw caps present on new	
installs)	
′	
432) Ensure toilet seat and lid are properly attached	
433) Inspect flush installation  Wash Basin	
434) Inspect basin installation	
435) Inspect installation and operation of taps	
436) Check under sink for leaks	
Bath	
437) Inspect side panel (screw caps present on new	
installs)	
438) Inspect seal around the bath	
439) Inspect installation and operation of taps	
440) Inspect mixer shower and fitments	
(shower head, shower head holder, shower hose)	
441) 🗌 Inspect shower curtain/pole	
Shower Cubicle	









442) 🔲 Inspect shower fitments	
(shower head, shower head holder, shower hose)	
443) Inspect shower enclosure walls	
444) Inspect shower tray (screw caps present on new	
installs)	
445)  Ensure shower functions correctly	
446) Inspect seal around the shower	

Bathroom	
Specifics	Items that require noting
Interior Door	
447)  Ensure door opens and closes correctly	
448) Inspect door condition	
449) Inspect door frame condition	
450) Inspect door frame hinges	
451) Inspect handles(s) (all screws present & no paint) &	
lock present	
452) 🔲 Is a door stop required	
453) Inspect door bar	
Ceiling	
454)  Ensure surface is in an acceptable condition	
455)  Ensure paintwork is in an acceptable condition	
456) Inspect coving	
457) 🗌 Is a plastic ceiling needed?	
Light Fittings	
458) Inspect light fittings	
459) 🔲 Inspect extractor fan (needed if no window)	
(does it come on when you turn the light on)	
Light Switch	
460) Ensure light switches operate correctly (external)	
461) Ensure pull cord operates correctly and inspect	
condition (internal)	
Walls	
462) Ensure all surfaces are in acceptable condition	
463) Ensure paintwork is in an acceptable condition	
464) Any signs of wet patches	
Splash Backs/Tiles	
465) Ensure tile surfaces are in an acceptable condition and	
are sealed against surfaces they meet	
Windows	
466) Ensure window locks are secure and operate correctly	
467) Check for draughts	
468) Ensure blinds work and are worth keeping	
469)  Ensure curtains work and are worth keeping	









Window Sills	
470) Inspect condition of reveals and sills	
Cupboard	
471)  Ensure doors open and close correctly	
472) Inspect door condition	
473) Inspect door frame condition	
474) Inspect door frame hinges	
475) Inspect handles(s) (all screws present & no paint)	
476) Inspect ceiling	
477) Inspect walls	
478) Inspect floor	
479) Inspect shelves, hanging rail	
480)  Ensure it is clear of rubbish	
Skirting	
481) Inspect paint work	
482) Does any of the pipe work need boxing in or inspect	
current boxing in	
Flooring	
483) Inspect all floor coverings and installation and	
condition	
484) Inspect flooring to confirm it is sealed around the edges	
& where it meets the bath panel	
Heating	
485) Inspect radiators to make sure they are secure to the	
wall and not leaking	
486) ☐ TRV`s present	
487) Inspect towel rail	
WC	
488) 🔲 Inspect toilet installation (screw caps present on new	
installs)	
489)  Ensure toilet seat and lid are properly attached	
490) Inspect flush installation	
Wash Basin	
491) Inspect basin installation	
492)  Inspect installation and operation of taps	
493) Check under sink for leaks	
Bath	
494) 🔲 Inspect side panel (screw caps present on new	
installs)	
495) Inspect seal around the bath	
496) Inspect installation and operation of taps	
497) Inspect mixer shower and fitments	
(shower head, shower head holder, shower hose)	
498) Inspect shower curtain/pole	
Shower	
499)   Ensure shower functions correctly	









Shower Cubicle	
500) Inspect shower fitments	
(shower head, shower head holder, shower hose)	
501) Inspect shower enclosure walls	
502) Inspect shower tray (screw caps present on new	
installs)	
503)  Ensure shower functions correctly	
504) Inspect seal around the shower	

Separate Toilet	
Specifics	Items
Interior Door	
505) Ensure door opens and closes correctly	
506) Inspect door condition	
507) Inspect door frame condition	
508) Inspect door frame hinges	
509) Inspect handles(s) (all screws present & no paint) &	
lock present	
510) 🗌 Is a door stop required	
511) Inspect door bar	
Ceiling	
512)  Ensure surface is in an acceptable condition	
513)  Ensure paintwork is in an acceptable condition	
514) Inspect coving	
Light Fittings	
515) Inspect light fittings	
Light Switch	
516) Ensure light switches operate correctly (external)	
517)  Ensure pull cord operates correctly and inspect	
condition (internal)	
Walls	
518) Ensure all surfaces are in acceptable condition	
519) Ensure paintwork is in an acceptable condition	
520) Any signs of wet patches	
Splash Backs/Tiles	
521) Ensure tile surfaces are in an acceptable condition and	
are sealed against surfaces they meet	
Windows	
522) Ensure window locks are secure and operate correctly	
523) Check for draughts	
524) Ensure blinds work and are worth keeping	
525) Ensure curtains work and are worth keeping	
Window Sills	
526) Inspect condition of reveals and sills	
Cupboard	









527)  Ensure doors open and close correctly	
528) Inspect door condition	
529) Inspect door frame condition	
530) Inspect door frame hinges	
531) Inspect handles(s) (all screws present & no paint)	
532) Inspect ceiling	
533) Inspect walls	
534) Inspect floor	
535) Inspect shelves, hanging rail	
536) Ensure it is clear of rubbish	
Skirting	
537) Inspect paint work	
538) Does any of the pipe work need boxing in or inspect	
current boxing in	
Flooring	
539) Inspect all floor coverings and installation and	
condition	
540) Inspect flooring to confirm it is sealed around the	
edges & where it meets the bath panel	
Heating	
541) Inspect radiators to make sure they are secure to the	
wall and not leaking	
542) TRV's present	
543) Inspect towel rail	
WC	
544) Inspect toilet installation (screw caps present on new	
installs)	
545) Ensure toilet seat and lid are properly attached	
546) Inspect flush installation	
Wash Basin	
547) Inspect basin installation	
548) Inspect installation and operation of taps	
549) Check under sink for leaks	









## **Outhouse**

Specifics	Items that require noting
Exterior Door	
550) Inspect all locks and check functioning correctly	
551) Inspect handles, doorknobs and other trim	
552) Inspect step condition both external and internal	
553) Inspect all glass work	
Interior Door	
554)  Ensure door opens and closes correctly	
555) Inspect door condition	
556) Inspect door frame condition	
557) Inspect door frame hinges	
558) Inspect handles(s) (all screws present & no paint)	
559) 🗌 Is a door stop required	
560) Inspect door bar	
Ceiling	
561) Ensure surface is in an acceptable condition	
562)  Ensure paintwork is in an acceptable condition	
Light Fittings	
563) Inspect light fittings	
Light Switch	
564)  Ensure light switches operate correctly	
Electrical Sockets	
565) Inspect sockets	
Walls	
566)  Ensure all surfaces are in acceptable condition	
567)  Ensure paintwork is in an acceptable condition	
568) Any signs of wet patches	
Splash Backs/Tiles	
569)  Ensure tile surfaces are in an acceptable condition and	
are sealed against surfaces they meet	
Windows	
570) Ensure window locks are secure and operate correctly	
571) Check for draughts	
572) Ensure blinds work and are worth keeping	
573) Ensure curtains work and are worth keeping	
Window Sills	
574) Inspect condition of reveals and sills	
Cupboard	
575) Ensure doors open and close correctly	
576) Inspect door condition	
577) Inspect door frame condition	
578) Inspect door frame hinges	
579) Inspect handles(s) (all screws present & no paint)	
580) Inspect ceiling	
581) Inspect walls	









582) 🗌 Inspect floor	
583) 🗌 Inspect shelves, hanging rail	
584) 🗌 Ensure it is clear of rubbish	
Skirting	
585) 🗌 Inspect paint work	
586) Does any of the pipe work need boxing in/condition	
Flooring	
587) 🗌 Inspect all floor coverings and installation and	
condition	
Heating	
588) 🗌 Inspect radiators to make sure they are secure to the	
wall and not leaking	
589) TRV's present	
WC	
590) Inspect toilet installation (screw caps present on new	
installs)	
591)  Ensure toilet seat and lid are properly attached	
592) Inspect flush installation	
Wash Basin	
593) Inspect basin installation	
594) Inspect installation and operation of taps	
595) Check under sink for leaks	

**Heating System** 

Specifics	Items that require noting
596) ☐ Inspect the boiler to see if it needs boxed in 597) ☐ Ensure the boiler thermostat is wall mounted	
598) Advice Central Heating System	









**Externals Front of Property** 

Specifics	Items that require noting
599) 🗌 Inspect the outside pipe work	
(gutters, drain pipes-secure and free from debris)	
600)  Visual ground level inspection of the roof	
(tiles, fascias and chimney)	
601) Inspect the condition of the grass/lawns	
<u> </u>	
602) Inspect the condition of the yard	
603) Ensure footpaths are level	
604) Inspect the condition of the decking area	
605) Inspect drive way	
606) Inspect external lighting	
607) Inspect drainage/gullies	
608) Inspect fencing/walls/gates/boundaries	
609) Inspect external handrail	
610) Inspect brick work	
611) Inspect window/frames/sills	

**Externals Rear and Side of Property** 

Specifics	Items that require noting
612) Inspect the outside pipe work	
(gutters, drain pipes-secure and free from debris)	
613) $\square$ Visual ground level inspection of the roof	
(tiles, fascias and chimney)	
614) $\square$ Inspect the condition of the grass/laws	
615) $\square$ Inspect the condition of the yard	
616) Ensure footpaths are level	
617) Inspect the condition of the decking area	
618) Inspect drive way	
619) Inspect external lighting	
620) Inspect drainage/gullies	
621) Inspect fencing/walls/gates/boundaries	
622) $\square$ Is the gate secure via a push bolt (not a latch) if not a	
padlock is required.	
623) L Inspect external handrail	
624) Inspect external tap	
625) Inspect brick work	
626) Inspect window/frames/sills	
627)   Is there a wheelie bin and inspect its contents	









# Shed

Specifics	Items that require noting
628)  Ensure the door opens and closes and does it have a	
lock	
629) Does it appear to be weather proof/felted	
630) Does the shed have power	
631) $\square$ Is the structure secure including the window	
632) Ensure it is clear of rubbish	

## Garage

Specifics	Items that require noting
633)  Ensure the door opens and closes and does it have a	
lock	
634) Uisual ground level inspection of the roof	
(flat roof, tiles, fascias)	
635)  Ensure light switches operate correctly	
636) Inspect sockets	
637)  Is the structure secure including the window	
638)  Is the floor level and secure	
639)  Ensure it is clear of rubbish	

## **Cleanliness Observation**

What is the over all cleanliness of the property?		
Professional clean needed	(Y)	(N)
Oven Clean needed	(Y)	(N)
Carpet clean needed	(Y)	(N)

## **Fix Costs**

Specifics	Items that require noting
Joinery and Lettings service if new carpets fitted	
Refuse Half Van Refuse Full Van	
PAINTING FULLBEDROOM PART	
SPECIFIC AREAS(PREP WORK AND PAINT- LABOUR ONLY) EASY FILLCORK TUBES	









**Marketing** 

Specifics	Items that require noting
Is a TO LET board at the property?	(Y) (N) (if no- Inbound inform New Lettings)

# **Call after the appointment**

Hello my name is	Chris Fitzakerley from NGU Property Refurbishments.
Structure of the investor call:	I have just carried out a property condition report on your property to confirm the fixtures and fittings and externals.
The main points from the report:	

The property is still available for viewings

The property is not available for viewings

I have taken a video to confirm the properties condition and a property condition report with this video will be emailed across to you within the next 48 hours.