



# TENANT CHARGES

Fee Payable to Agent	
Loss of keys, security device	£54 inc VAT (£45 ex VAT) administration fee plus the cost of replacement keys/locks/security devices as necessary
Early Termination/Surrender (Tenant Find Fee plus Referencing Fee)	60% inc VAT (50% ex VAT) of the first month's rent
Change of Sharer	£60 inc VAT (£50 ex VAT)
Variation or Novation of Contract	£60 inc VAT (£50 ex VAT)
Rent Arrears (where chased over 15 days overdue)	£60 inc VAT (£50 ex VAT)